

CCLTOA Little John Park Committee Meeting Minutes  
Thursday, February 25, 2010 at 7:00 p.m.  
Black Creek Park Building

Present:        Doug Rockey            Natalie Serrano  
                  Maggie Rollings        Jessica and Troy Welch

1. Welcome and Introductions

The meeting began at 7:10 p.m. Jessica and Troy Welch were introduced.

There was a report regarding the last CCLTOA board meeting. The request was made for funding to have a professional designer draw up a plan for the park as there are issues beyond the scope of the committee members to determine water access, irrigation and permits for the various aspects of the park plan through its final phase. This request was denied. The request from the CCLTOA board was for the committee to devise their own plan in phases and take the simplest plan first to see if park will be used. It was suggested that a meeting with the board members take place at the Little John site, date to be determined via e-mail, to see the sites issues and the proposed trail path. There had been a comment from an audience member experienced in working with cities and park planning recommending professional plans be drawn up for liability purposes. Our response to the board was that we may still need to come back to make this request of the board, but will continue with the initial phase to make the park accessible.

2. Review of minutes, January 28, 2010

Minutes were e-mailed to all committee members. There were no changes made to the minutes of January 28, 2010

3. Steps to Complete Proposed Plan Outline

There was discussion regarding the phases of the park completion. The first phase should be the minimum to achieve access to the park by resolving drainage issues and cutting trails, digging and putting in pipe for electrical and irrigation, determine picnic areas, determine rules and signage for equestrian trail, park and parking lot, dog stations, and ADA accessible porta-potty location. This phase would like to receive approval and begin work parties to complete by end of May, 2010. Costs still being researched but expect to submit information for their consideration at the March 18<sup>th</sup> CCLTOA Board meeting.

The second phase would be to request picnic tables, coverings, bbq equipment, and work on handmade par course with donated lumber. This phase is proposed to be completed by June, 2010. Costs still being researched.

The third phase would include determining purpose of flat area at end at furthest point of park such as gazebo/mini-amphitheatre or themed playground equipment.

The fourth phase would include determining irrigation, electrical and plumbing needs, landscape plans, determine feasibility for permanent bathroom facility, fencing on residents side of park, parking surface needs and trail surface needs.

A materials list will be determined after committee's site meeting for at least the first phase.

4. Determine Property Walk Day

This committee will meet at the site prior to the setting of a meeting date with the board members. It was determined that Sunday, February 28<sup>th</sup> at 4 pm would be the first opportunity.

- a. Stake Out Parking Area – There was discussion regarding the parking area already being leveled with a downhill slope towards the rear.

5. Next steps

a. Deadline to Submit Plan for Approval by CCLTOA Board

A draft plan of phases 1-4 will be submitted to the CCLTOA Board for consideration at its March meeting based on past meetings, the site meeting on February 28<sup>th</sup>, and the subsequent site meeting with the Board members at the site.

b. CCLTOA's Process of Notification of Residents

At this point in time, notification is by meeting minutes and CCLTOA website information under Little John Park Committee.

6. Adjournment and Next Meeting

The meeting was adjourned at 8:00 p.m. The next regularly monthly meeting is March 25th. This committee's site meeting is at Little John Park on Sunday, February 28 at 4 pm.

Respectfully Submitted,

*Maggie Rollings*

Maggie Rollings, Secretary  
CCLTOA Little John Park Committee